

Hello AP teachers!

AP tests are coming - let's help our kiddos get ready! Can you please read these instructions/reminders to your students about Exam day over the next week+? Maybe more than once so they actually hear it? ;)

1. Make sure to arrive 15 minutes prior to your exam time. For morning exams, arrive by 7:45, and for afternoon exams, arrive at 11:45. We will begin promptly at 8am for morning exams and 12pm for afternoon exams.
2. Make sure you have your own transportation scheduled ahead of time. Taking the school bus will cause you to arrive too late to take your exam, and you will most likely get out too late from an afternoon exam to catch the bus!
3. If you arrive after the proctor has begun reading instructions, you will **not** be allowed to test!
4. **Breakfast:** Light snacks will be provided for morning exams, although we still recommend eating a healthy breakfast before arriving!
5. **Lunch :** If you are taking an afternoon exam, light snacks (for AP Psych) or pizza (for all other afternoon exams) will be provided.
6. Afternoon exams: If the test you are taking directly follows a morning exam, you will have to wait quietly outside of the library until the morning exam is released.
 - a. This year, that would be APES, Physics Mechanics and Computer Science
7. Bring **at least two** #2 pencils **and** a pen with blue or black ink. You may use mechanical pencils if **you are confident** the lead is #2.
8. No food or drink in the exam testing area. If you have a snack or water you can keep it in your book bag until break time.
9. Dress in layers as the gyms/library can fluctuate in temperature (sometimes very cold!)
10. No cell phones, PDAs, MP3 players, any type of electronic devices in the exam room. If a cell phone goes off during the exam, or you are seen using a device at any time during the test (including the break) it will be confiscated and sent to AP for further examination.
11. No books, compasses, dictionaries, highlighters, notes, scratch paper or computers are allowed for the exam.
12. If you have signed up for **Calc, Stats, Chemistry, Biology or Physics** exams, make sure to bring a working calculator of the right kind (dependent on the exam) with extra batteries. We do not furnish replacement calculators for the exam.
13. If students do not show up for their exam, they will be charged \$15 for their unused exam to be sent back - this fee is set by the College Board. Students who know ahead of time that they will not be attending the exam should let Mrs. Buyas know so we are not trying to reach them the morning of the exam.

Testing locations:

All tests will be in the library with the following exceptions:

- Psychology: Both gyms
- Human Geography: Both Gyms

If students have any more questions, tell them to come see Mrs. Buyas!